

Maroubra Surf Life Saving Club Incorporated
ABN: 43 649 693 151

This agreement is designed for persons wishing to hire Maroubra SLSC Inc facilities.
The form is to be signed with copies distributed to relevant parties.

PARTIES TO THE AGREEMENT

Maroubra Surf Life Saving Club Inc
Marine Parade
Maroubra Beach NSW 2035
Phone: 9349 1336
Fax: 9344 7273
email: maroubra@bigpond.net.au

Venue User (Please fill out)

Name: _____

Address: _____

Phone: _____ Fax: _____ email: _____

Purpose of hire: _____

Estimated number of guests: _____

Hire Date: _____ Commencing : _____ Finishing: _____

TERMS AND CONDITIONS

Terms

Maroubra SLSC refers to Maroubra Surf Life Saving Club Incorporated
ABN: 43 649 693 151 and _____ refers to the venue user.

Conditions

1. Agreement – Duration

Normally a 7 hour period unless otherwise agreed with the User and Maroubra SLSC. Agreed duration _____ hours. Additional hours to be charged at \$100 / hour.

2. Fees and charges *All prices are PLUS GST*

Hall Hire:

Saturday – Non Maroubra Surf Lifesavers - \$1078 (includes cleaning)
includes GST

Saturday - Maroubra Surf Lifesavers - \$858 (includes cleaning) *plus GST*

Sunday to Friday – Non Maroubra Surf Lifesavers - \$1002 (includes cleaning)
includes GST

Sunday to Friday – Maroubra Surf Lifesavers - \$770 (includes cleaning)
includes GST

Extras:

Tables and chairs:

The fee for the use of round tables (x small round tables and x large round tables) and chairs (150 black chairs) - \$440 *includes GST*

Glasses:

The use of glasses is \$100 plus breakages at replacement cost.

The agreed price for this hire is \$_____ and includes _____

3. A fully refundable deposit of \$_____ is to be paid to replace or repair any equipment or facility damage. This deposit must be made a minimum of two weeks prior to the function.

4. The venue hirer will be held responsible for the conduct and behaviour of any persons attending the function and agree to indemnify Maroubra SLSC against any action for which the venue user is responsible. Venue Users will ensure that their staff and participants conduct themselves in an ethical and responsible manner treating all persons with respect and dignity. Venue Users will ensure they comply with the Anti Discrimination Act of New South Wales, and do not harass or discriminate against a person on the grounds of gender, age, physical appearance, race, marital status, pregnancy, ethnicity, physical or intellectual impairment, sexual preference, and responsibility as a carer, religious or political convictions.
5. The user agrees not to copy or distribute hire key and swipe.
6. The kitchen is available to any outside caterer. The use of Stove, Oven, Sinks and Fridge are included in the hire. The kitchen must be left in a tidy state.
7. The Bar Fridge and stock is not included in the hire. Glasses are not to be used unless included in the hire agreement at item 2 above.
8. The venue user agrees not to use the Maroubra SLSC name or logo for fundraising purposes and shall not present themselves to the community as a Maroubra SLSC program or activity.
9. Any advertising of functions / events / activities must be approved by Maroubra SLSC. Failure to comply may result in cancellation of the hire agreement without notice.
10. Venue Users shall not sell or conduct any other business on Maroubra SLSC premises without the written consent of the Maroubra SLSC management committee.
11. Decorations – no adhesives are to be used on wall or ceilings
12. Fire regulations require that candles are enclosed in glass votives
13. Confetti, glitter or petals are not permitted in the clubhouse
14. Tables clothes, chair covers and any other belongs are to be removed from the club following the function

15. Leftover food and alcohol are to be removed from the kitchen area by 11 am on the following day. The club will not take responsibility for food alcohol or belonging left in the club following the function.
16. Noise restrictions – this is a residential area and noise restrictions apply. All music must cease by 11.30 pm. A representative of the user is required to make an announcement to guests prior to the conclusion of the function that upon leaving the area noise is to be kept to an absolute minimum.
17. 50 % of the hire fee must be paid to Maroubra SLSC no later than one month prior to the hire (additional to the refundable deposit). The balance of the hire fee must be paid to Maroubra SLSC a minimum of 14 days prior to the hire date.
18. The club reserves the right to have a representative present at all functions where alcohol is being served. The club representative has the right to require the hirer to cease the service of alcohol or stop the function if behaviour is outside acceptable limits. The responsible service of alcohol is the hirer's responsibility; however, the club is entitled to protect its brand name and thus reserves these rights.

I agree to the above terms and conditions

User Signature

Date

Accepted by Maroubra SLSC

Date

A signed copy of this form is to be kept by both the user and Maroubra SLSC.